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SAINT JAMES CATHOLIC SCHOOL

Sister Marie Hannah, Principal

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(270) 765-7011

Saint James Catholic School is a significant ministry of the parish. In its current year, the school continues the 147-year tradition of Catholic education in Hardin County. There are many opportunities for parents and parishioners to be involved in school activities as outlined below. A background check and Safe Environment training is required for all those interested in being involved with activities at the school.

40 ACADEMIC TEAMS

Laurie Swink

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(270) 765-7011

Various academic clubs and teams exist at Saint James Catholic School and are always in need of volunteer coaches. These include Quick Recall, Whiz Kids, STEM club, Book Bee, FPS (Future Problem Solving), and the Vex Robotics Club and more. Typically these clubs and teams meet weekly after school, but may vary.

41 ATHLETIC COMMITTEE MEMBER

Brandon Vincent, Athletic Director

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(270) 765-7011

The Athletic Committee is an organization whose purpose is to oversee all athletic functions of Saint James Catholic School/Parish. The committee is comprised of ten members; three permanent members and seven at-large members. The three permanent members will be the Pastor or Pastoral Representative, Principal, and the Athletic Director. Seven at-large members will be selected on a rotating basis. Each member will serve a two-year term with four new members selected each year. Each year on the committee will begin in August and run until May of the following year. The at-large members must be active members of their parish or have a child enrolled at Saint James Catholic School. Athletic committee meetings are generally held once every month after school hours. A member must attend 70% of scheduled meetings to stay in good standing with the committee.

42 CAFETERIA HELP

Mary Alice Riley, Café Manager
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Parents and grandparents are encouraged to help Saint James Catholic School with daily lunch service. Volunteers who choose to help will assist the cafeteria staff in serving lunch to students. All those interested in helping with lunch service should plan to devote 2-3 hours for each day they volunteer.

43 COACH

Brandon Vincent, Athletic Director
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A coach demonstrates an understanding of the school's overall mission, and works to support the mission and the moral, spiritual, mental, and physical development of players. The coach also teaches values such as teamwork, self-sacrifice, responsibility and obedience among many others while encouraging students to be successful in the classroom as well. The coach demonstrates solid knowledge of the sport and prepares the team for all aspects of the game. A coach's schedule usually includes 2-4 practices per week and 1-3 games per week depending on the sport and grade level.

44 CONCESSION STAND WORKER

Brandon Vincent, Athletic Director
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A concession stand worker helps prepare food and collect cash during athletic events at Saint James Catholic School. The concession stand worker is responsible for keeping the concession area clean and sanitary at all times. The concession stand worker is also responsible for managing the concession's cash box and ensuring the box is never left unattended. The concession stand worker will begin by setting up all of the candy and chips for display as well as preheating any foods that will be served hot. The concession stand worker will make sure to clean any dishes used, put all food back in designated containers, and count all cash in the cash box at the end of an event. Concession stand volunteers generally work anywhere from 1 to 3 hours at a time and typically coordinate with the coaches and Athletic Director for scheduling.

45 GARDEN COMMITTEE

Teresa Hall

(270) 900-4761

The Garden Committee is in charge of seven raised beds on the school campus, and is currently discussing raising flowers around the church. During the growing season, the committee attempts to meet every Thursday morning after Mass to prepare the garden, and most members buy plants, bags of topsoil, and seed packages for the garden. During planting season, teachers and parents of Saint James Catholic School are invited to bring their students to plant and cultivate plants in personal spots. The Garden Committee's mission is to continue to make our campuses beautiful by sharing their time and talent in those areas.

46 GRANDPARENTS CLUB

Raymond Miller

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(270) 727-2013

Gail Ashlock

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(270) 765-7011

The Saint James Catholic School Grandparents Club is committed to connecting grandparents and their grandchildren at Saint James with various school related activities. They meet 3-4 times a year to plan activities such as greeting students on the first day of school, helping with open house, science fair, book fair, Trunk or Treat, student hearing screenings, Fall Festival activities, and Catholic Schools Week. Their mission is to spend as much time with their grandchildren assisting when and where they can to make the educational experience the best it can possibly be. They also provide extras and special request needs for the teachers and students of Saint James.

47 LIBRARY HELP

Martha West

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(270) 765-7011

The library volunteers at Saint James School share their time and talent during the school year by shelving and straightening books daily. Typically, 1-3 volunteers are needed every afternoon for about 20-25 minutes of help. Training for this takes place at the beginning of every school year and lasts between 30-40 minutes. Without the help of these volunteers, the library would not run as smoothly! In addition, volunteers are needed to assist with the K-3 grade classes who come to visit the library. These classes come for about 45 minutes each week and volunteers assist in locating books and monitoring student behavior. These volunteers help free up the library aide so she can be free to check out books for anyone else

visiting the library. Finally, volunteers are needed for the twice yearly SJS book fairs. Parent volunteers help set up (2-3 hours) and take down (1-2 hours). In addition, parents can assist students shopping at the fair and can run the register. Parents can also donate their time and talents by baking items for the evening and morning events. These volunteers are instrumental in the library's success, and further promoting positive environment for students and staff at Saint James Catholic School.

48 OFFICE HELP

Jen Tabbert

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(270) 765-7011

The office volunteers at Saint James Catholic School share their time and talents during the school year by answering phones, making copies, stuffing envelopes, and taking attendance. The office staff is also committed to being positive role models for the students at Saint James Catholic School.

PTO

Nikki Cetta

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(954) 559-6331

49 PTO OFFICER

PTO officer positions include President, Vice President, Treasurer, Assistant Treasurer, Secretary and Activities Directors. The Vice President serves one year and becomes the President the following year. Treasurer is a two year term and we would like the Treasurer to be Assistant Treasurer the year prior to becoming Treasurer. Secretary and Activities Directors are both two year terms. The PTO Officers coordinate the PTO events throughout the year and act as liaisons with the staff and parents at St James School. While this is a larger time commitment than some other opportunities, many PTO officers have large families and/or work full-time jobs. Most of the time commitment can be flexible to the board members' available times.

49a PTO COMMITTEE CHAIR OR MEMBER

There are many PTO opportunities throughout the year. We need committee members or chairpersons for each event, such as: Candy/Magazine fundraiser, Fall Festival decorating, auction, sweet shop, raffle, Yearbook, Scrip, Santa Store, Teacher Appreciation Week, etc. This is separate from the thirty minute slot per student that families work for Fall Festival games/activities. In addition to people to help plan these events, we always need creative people who can paint, draw, do woodwork, etc.

49b TRAILER AVAILABLE

The PTO supplies as well as extra tables and chairs are on the church campus. We need people with trailers, either covered or uncovered, that can transport items to the school campus. The greatest need is in the days before Fall Festival.

50 SCHOOL CARPOOL HELP

Gail Ashlock

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On school mornings, open car doors and help younger students out of cars to keep traffic flowing. Volunteers sign up for one week increments and work from 7:30-7:50AM.