FF Ministry COVID-19 Guidelines

*Resuming Ministries Fall 2020*

* At this time, no more than **50 participants** are to be gathered in a room.
	+ *Please note: this number may change based upon new state & Archdiocesan guidelines. Compliance is expected with these authorities and the guidelines they provide.*
* All participants must sign in. All sign-in sheets are to be authenticated by the ministry facilitator, dated, and turned into the faith formation staff liaison (Fabiola Sanchez).
	+ Sign in sheets can be turned into the parish office or by email (photos are sufficient).
	+ Staff liaison will keep sign in sheets on record for contact tracing.
* All participants are asked to monitor their temperature before arriving, and to stay home if they have a temperature (100.4 & above) or do not otherwise feel well.
* All participants must wear a mask covering the nose and mouth at all times.
* Social distancing (6 feet) must be maintained at all times.
	+ Ministry facilitators must pre-arrange seating to allow for 6 feet between participants.
	+ Family groups may sit together in closer proximity.
* Hand sanitizer must be made available at the entrance; this will be provided by staff liaison.
* No lines are to form within the restrooms; social distancing must be practiced in any lines outside the restrooms.
	+ Participants are asked to use the cleaning supplies on hand when leaving a restroom.
* All refreshments (food or drink) must be individually packaged or pre-served
	+ No self-serving (i.e. buffet style) is to be permitted
* Reporting structure: when exposure is believed to have occurred,
	+ Participants are asked to contact the ministry facilitator.
	+ Ministry facilitators should contact Father Michael Wimsatt or Father Kirby Rust.
	+ Father Wimsatt or Father Kirby will contact the Archdiocese of Louisville as well as local health authorities (Lincoln Trail), who will guide any further communication.

Please contact Sister Augusta (sranickel@stjames-etown.org) or Father Kirby (frkrust@stjames-etown.org) with any questions or concerns. God bless you!